

**THE BELLEVILLE POLICE SERVICES BOARD  
GENERAL MEETING AGENDA  
Thursday, July 16, 2020  
10:00 a.m.  
TELECONFERENCE NUMBER 1-855-222-3988  
MEETING ID 4957558**

It is noted that there will be a Police Services Board In Camera (closed session) Meeting at 8:00 a.m. At 8:00 a.m. the Board will be requested to consider approval of the following resolution. This will take place in a very brief Open session, immediately prior to entering into In Camera session.

"THAT the Belleville Police Services Board enter into In Camera session to consider the following items, pursuant to Subsection 35(4) of the Police Services Act.

- Discussion regarding labour relations or employee negotiations (Pursuant to Subsection 35(4)(b) of the Police Services Act)
- Discussion regarding personal information about identifiable individuals (Pursuant to Subsection 35(4)(b) of the Police Services Act)
- Review of Minutes for the In Camera Meeting dated May 21, 2020 and Special In Camera Meeting dated June 10, 2020"

- |   | PAGE |
|---|------|
| 1. <u>CALL TO ORDER</u>   |      |
| 2. <u>DECLARATION OF INTEREST</u>   |      |
| 3. <u>RECOGNITIONS</u>  |      |
| 4. <u>DEPUTATIONS, PRESENTATIONS OR APPOINTMENTS</u>  |      |
| (a) Mr. Joel Carr-Braint of the City of Belleville and Mr. Eric Riddell of Shoalts and Zaback Architects will appear before the Board to provide an update in regards to the new Police Service headquarters. |      |
| (b) Inspector Sheri Meeks will appear before the Board to provide an update in regards to the benefits of the Mental Health Strategy (Health IM) program.   |      |
| 5. <u>MINUTES</u>   |      |
| (a) Minutes of the General Meeting dated May 21, 2020 and Special General Meeting dated June 10, 2020 to be approved and signed.  | 1    |
| 6. <u>BUSINESS ARISING FROM THE MINUTES</u>   |      |
| 7. <u>CORRESPONDENCE</u>  |      |
| 8. <u>REPORTS FOR DECISION</u>  |      |
| 9. <u>NEW BUSINESS</u>  |      |

10. INFORMATION

**RESOLUTION**

“THAT the following July 16, 2020 Information Item(s) be received save and except Item(s) \_\_\_\_\_.”

- |     |  |    |
|-----|--|----|
| (a) | 2020 2 <sup>nd</sup> Quarter OIPRD Complaints (A/Chief Callaghan)      | 7  |
| (b) | COVID-19 Expenses Directly Affixed to the Pandemic (A/Chief Callaghan) | 9  |
| (c) | Statistical Calls for Service (A/Chief Callaghan)                      | 11 |

11. BY-LAWS

12. NEXT MEETING DATE

Date: September 17, 2020  
Time: 10:00 a.m.  
Place: City Hall, Council Chamber

13. ADJOURNMENT



.....  
Jack Miller, Chair  
Belleville Police Services Board

**THE BELLEVILLE POLICE SERVICES BOARD  
GENERAL MEETING MINUTES  
Thursday, May 21, 2020  
Station Boardroom/Teleconference  
10:00 a.m.**

The General Meeting of the Belleville Police Services Board was held on the above date at the hour of 10:00 a.m.

It is noted that there was a Belleville Police Services Board In Camera (closed session) Meeting from 9:00 a.m. to 10:00 a.m. In view of this the Board met very briefly in open session at 9:00 a.m. to consider the following.

Moved by Ms. Smith  
Seconded by Mayor Panciuk

THAT the Belleville Police Services Board enter into In Camera session to consider the following items, pursuant to Subsection 35(4) of the Police Services Act.

- Discussion regarding labour relations or employee negotiations (Pursuant to Subsection 35(4)(b) of the Police Services Act)
- Discussion regarding personal information about identifiable individuals (Pursuant to Subsection 35(4)(b) of the Police Services Act)
- Review of Minutes for the In Camera Meeting dated April 16, 2020

- CARRIED -

1. **CALL TO ORDER**

**ATTENDANCE**

Mr. Jack Miller, Chair	His Worship Mayor Mitch Panciuk
Councillor Kelly McCaw, Vice Chair	Ms. Heather Smith
Ron Gignac, Chief of Police	
Michael Callaghan, Deputy Chief of Police	
Mrs. Susan Boyle, Secretary	

The Meeting was called to order by Chair Miller at 10:00 a.m.

Chair Miller requested a Moment of Silence in remembrance of former Councillor and Member of the Belleville Police Service, Mike Graham.

2. **DECLARATION OF INTEREST**

There were no Declarations of Interest.

3. **RECOGNITIONS**

There were no Recognitions.

4. **DEPUTATIONS, PRESENTATIONS OR APPOINTMENTS**

There were no Deputations, Presentations or Appointments.

5. **MINUTES** (10:02 a.m.)

Minutes of the General Meeting dated April 16, 2020 to be approved and signed.

Moved by Ms. Smith  
Seconded by Vice Chair Councillor McCaw

THAT the Minutes of the General Meeting dated April 16,  
2020 be approved and signed.

- CARRIED -

6. **BUSINESS ARISING FROM THE MINUTES**

There was no Business Arising from the Minutes.

7. **CORRESPONDENCE**

There was no Correspondence.

8. **REPORTS FOR DECISION**

There were no Reports for Decision.

9. **NEW BUSINESS**

There was no New Business.

10. **INFORMATION** (10:08 a.m.)

Moved by Vice Chair Councillor McCaw  
Seconded by Ms. Smith

THAT the following May 21, 2020 Information Items be  
received.

- (a) 2020 1<sup>st</sup> Quarter Crime Statistics Report
- (b) 2020 1<sup>st</sup> Quarter Court Services Report
- (c) 2020 1<sup>st</sup> Quarter Motor Vehicle Collision Data Report
- (d) 2020 1<sup>st</sup> Quarter OIPRD Complaints
- (f) In Trust Account for Period Ending March 31, 2020
- (g) In Trust Account – Online Auction
- (i) Increase in Police Emergency Calls for Service
- (k) COVID-19 Expenses Directly Affixed to the Pandemic
- (l) New Facility Savings

(e) 2020 1<sup>st</sup> Quarter Traffic Safety and Drone Deployment

Chief Gignac noted that the new thermal imaging drone approved for purchase by the Board has been deployed eleven times in the 1st Quarter of 2020.

The drone has assisted in crime scene mapping, assisted the Belleville Fire Department, as well as other City Departments with photo/video requests.

In reply to a question from Chair Miller, Chief Gignac advised that the older drone is still deployed during daylight hours.

(h) Belleville Police Auxiliary Unit – Supporting the  
“Good Food Market Program” Home Deliveries

It was noted that the Belleville Police Auxiliary Unit has stepped up during COVID-19 by supporting the Good Food Market Program by making home grocery deliveries to individuals who cannot or should not venture out of their homes.

Chief Gignac noted Auxiliary Members are unpaid and volunteer their time.

The Board and Chief Gignac thanked the Auxiliary Members for their spirit of volunteerism and for acting as goodwill ambassadors for the Service.

Moved by Ms. Smith

Seconded by Vice Chair Councillor McCaw

THAT the May 21, 2020 Information Items (e) and (h) be received.

- CARRIED -

(j) Public Health and Public Safety – Increase in Police  
Related Calls for Service – Transient Vagrants –  
Homeless – Downtown Area

Chief Gignac was thanked for his report as the City continues to receive calls from concerned citizens in regards to transient vagrants.

Chief Gignac noted that compliance through education has not been successful and that going forward loitering charges will be laid.

Discussion took place in regards to panhandling on North Front Street. Chief Gignac urged citizens not to provide money to the individuals as it is believed monies collected are linked to human trafficking.

It was noted that Officers will continue to support local homeless residents.

It is understood that organizations, in trying to be helpful, are transporting individuals into the City who, in some cases, do not respect the community.

Chief Gignac was requested to give consideration to ways to resolve the panhandling issue and share with City staff.

Moved by Mayor Panciuk  
Seconded by Vice Chair Councillor McCaw

THAT the May 21, 2020 Information Items (j) be received.

- CARRIED -

11. **BY-LAWS**

There were no By-Laws.

12. **NEXT MEETING DATE**

Date: July 16, 2020  
Time: 9:00 a.m.  
Place City Hall, Council Chamber

13. **ADJOURNMENT**

Moved by Mayor Panciuk  
Seconded by Ms. Smith

THAT the General Meeting be adjourned at 10:28 a.m.

- CARRIED -

.....  
Jack Miller, Chair

.....  
Susan Boyle, Secretary

**THE BELLEVILLE POLICE SERVICES BOARD  
SPECIAL GENERAL MEETING MINUTES  
Wednesday, June 10, 2020  
City Hall, Sir McKenzie Bowell Room  
10:30 a.m.**

The General Meeting of the Belleville Police Services Board was held on the above date at the hour of 10:30 a.m.

It is noted that there was a Belleville Police Services Board In Camera (closed session) Meeting from 10:30 a.m. to 12:14 p.m. In view of this the Board met very briefly in open session at 10:30 a.m. to consider the following.

Moved by Vice Chair Councillor McCaw  
Seconded by Mayor Panciuk

THAT the Belleville Police Services Board enter into In Camera session to consider the following item, pursuant to Subsection 35(4) of the Police Services Act.

- Discussion regarding personal information about identifiable individuals (Pursuant to Subsection 35(4)(b) of the Police Services Act)

- CARRIED -

1. **CALL TO ORDER**

**ATTENDANCE**

Mr. Jack Miller, Chair  
Councillor Kelly McCaw, Vice Chair

His Worship Mayor Mitch Panciuk  
Ms. Heather Smith

Ron Gignac, Chief of Police  
Michael Callaghan, Deputy Chief of Police  
Mrs. Susan Boyle, Secretary

The Meeting was called to order by Chair Miller at 10:30 a.m.

2. **DECLARATION OF INTEREST**

There were no Declarations of Interest.

The following Items of Business were dispensed with:

3. RECOGNITIONS
4. DEPUTATIONS, PRESENTATIONS OR APPOINTMENTS
5. MINUTES
6. BUSINESS ARISING FROM THE MINUTES
7. CORRESPONDENCE
8. REPORTS FOR DECISION
9. NEW BUSINESS
10. INFORMATION
11. BY-LAWS
  
12. **NEXT MEETING DATE**

Date: July 16, 2020  
Time: 10:00 a.m.  
Place City Hall, Council Chamber

13. **ADJOURNMENT**

Moved by Mayor Panciuk  
Seconded by Ms. Smith

THAT the General Meeting be adjourned at 12:14 p.m.

- CARRIED -

.....  
Jack Miller, Chair

.....  
Susan Boyle, Secretary



RONALD J. GIGNAC  
CHIEF OF POLICE



93 DUNDAS ST E.  
BELLEVILLE, ON  
K8N 1C2

MICHAEL T. CALLAGHAN  
DEPUTY CHIEF

P. 613 966 0882  
F. 613 966 2701

In Camera: NO

**Date:** July 2020

Belleville Police Services Board

Chair Miller and members of the board;

**Subject:** Q2 Complaints- OIPRD

**Chiefs recommendation:** That the board review and file for information.

**Information factors:** The Belleville Police Service had two complaints filed in the second quarter of 2020. One is being investigated, and the OIPRD has opted not to proceed with the other complaint.

A handwritten signature in black ink, appearing to be 'R. Gignac'.

Ron Gignac  
Chief of Police

Second Quarter

April to June 2020

COMPLAINT NUMBER	NATURE OF COMPLAINT	DATE RECEIVED	STATUS	REASON
20-08	Neglect of Duty	19 May 2020	Closed	OIPRD opted not to proceed
20-09	Unsatisfactory Work Performance	12 June 2020	On-going	Investigation continuing.

RONALD J. GIGNAC  
CHIEF OF POLICE



93 DUNDAS ST E.  
BELLEVILLE, ON  
K8N 1C2

MICHAEL T. CALLAGHAN  
DEPUTY CHIEF

P. 613 966 0882  
F. 613 966 2701

In Camera: NO

**Date:** July 2020

Belleville Police Services Board

Chair Miller and members of the board;

**Subject:** Covid -19. Expenses directly affixed to the pandemic

**Chiefs recommendation:** That the board review and file for information.

**Information factors:** As stated to the Board Chair in March of 2020 before the Provincial emergency was declared, the Belleville Police would be tracking all extra expenses attributable to the pandemic. Expenses up to the 20<sup>TH</sup> of June are \$33,000. These expenses were mostly for staging for remote working arrangements, sanitizing agents and masks for the custodial and building staff working.

The Belleville Police have worked through the pandemic from day one, and fulfilled our duties and obligations under difficult conditions and circumstances.

Offsets to mitigate these additional Covid related expenses are as follows:

- A reduced premium scale from Canada life for the months of April and May 2020. Exact figures to be provided in September with an anticipated savings of several thousands of dollars. This is also considering a 0% raise in the benefits expenses for the 2020 budget. A final tally can only be tabulated at years end,
- The premium rebates up to the end of June 2020 have been \$49,207.00 which in itself offsets and covers all additional police Covid-19 Expenses.
- A reduction in overtime from last year's tally up to the 20<sup>th</sup> of June. We are reduced by \$29,000 from last year's tally at the same juncture in time,
- A reduced travel, course, accommodations, and training budget figure by several thousand dollars due to courses, and all non-essential travel cancelled. Some make-up courses will run this autumn barring the

[Select Date]

unforeseen. A final tally will be made at years end but we anticipate a savings in this category.

Although the pandemic has forced expenses beyond the 2020 budget, I am confident that we will be under our authorized budget in the categories identified that will offset the pandemic related expenses.

A handwritten signature in black ink, appearing to read 'R. Gignac', with a long horizontal stroke extending to the right.

Ron Gignac  
Chief of Police

RONALD J. GIGNAC  
CHIEF OF POLICE



93 DUNDAS ST E.  
BELLEVILLE, ON  
K8N 1C2

MICHAEL T. CALLAGHAN  
DEPUTY CHIEF

P. 613 966 0882  
F. 613 966 2701

In Camera: NO

**Date:** July 2020

Belleville Police Services Board

Chair Miller and members of the board;

**Subject:** Calls for service - statistical comparisons

**Chiefs recommendation:** That the board review and file for information.

**Information factors:** The following statistical data is an analysis that was done to modify strategic planning and staffing models. The charts are a report of the first half of the years, 2018, 2019, and 2020. They demonstrate a rise in police calls for service in our City and reflect upon the necessity to analyze the data for staffing, resource deployment, and budgets.

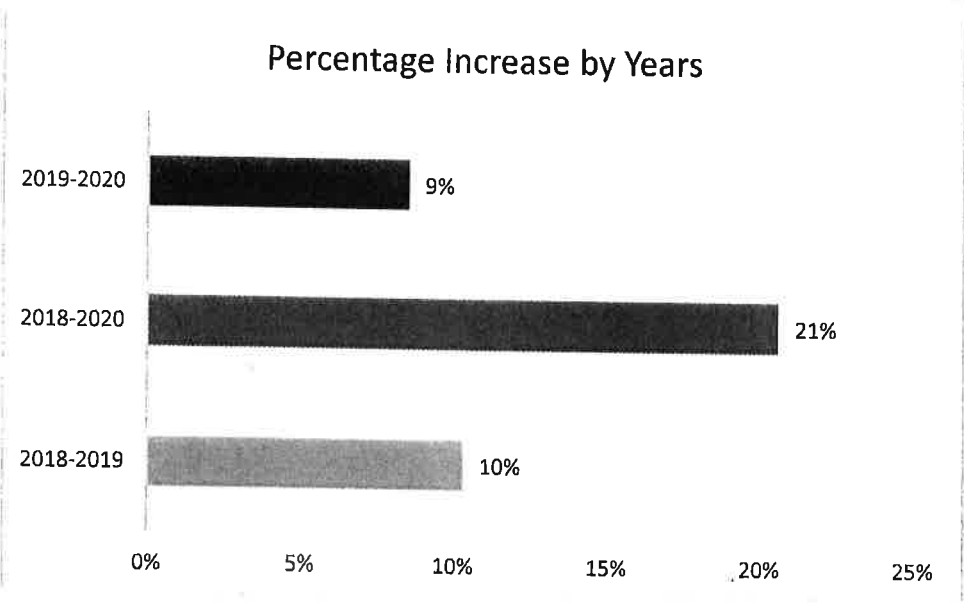
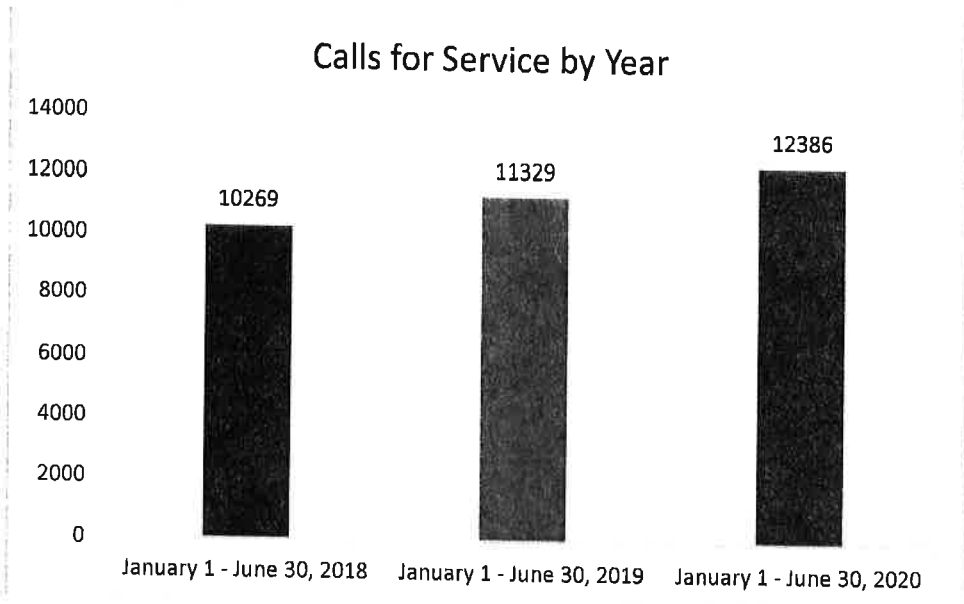
Keep in mind that historically, the summer months are busier than the first 6 months thus, likely increasing the call volumes further that coincide with increases well beyond the 2018, and 2019 completed year totals.

On the 02<sup>nd</sup> of July I was listening to our radio system and heard 9 calls for service in the span of 1.5 hours that were for serious mental health related events, domestic violence, people fighting on the street, assaults in apartments and in houses and on the curbside. I asked one of our dispatchers at 3pm how many calls were related to assaults, domestic violence, and mental health since 6am or a 9 hour period. 30 was the answer- just for the calls mentioned above not including the tremendous volumes of others calls for police emergency response.

Our officers are doing tremendously good work to keep the residents and visitors to our City safe and secure.

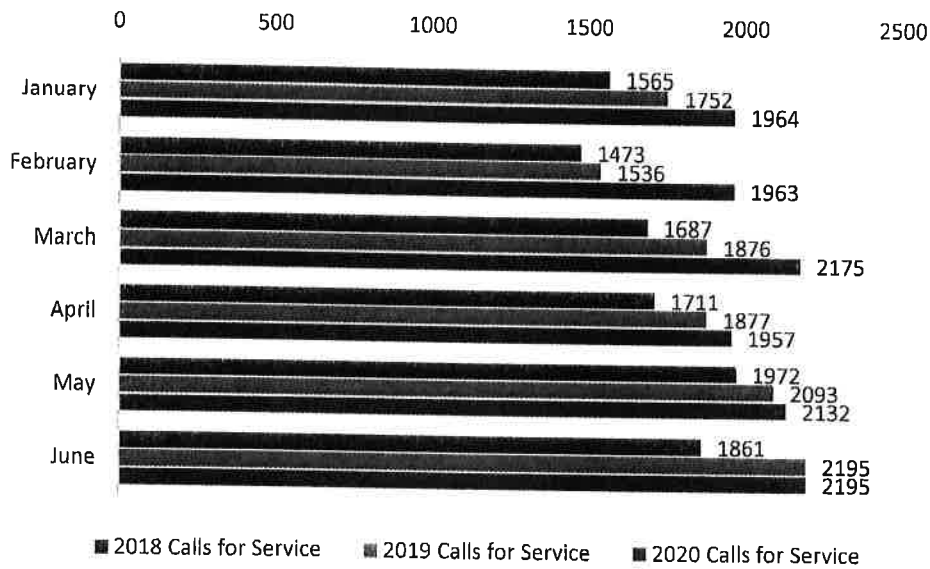
A handwritten signature in black ink, appearing to read "R. Gignac".

Ron Gignac  
Chief of Police

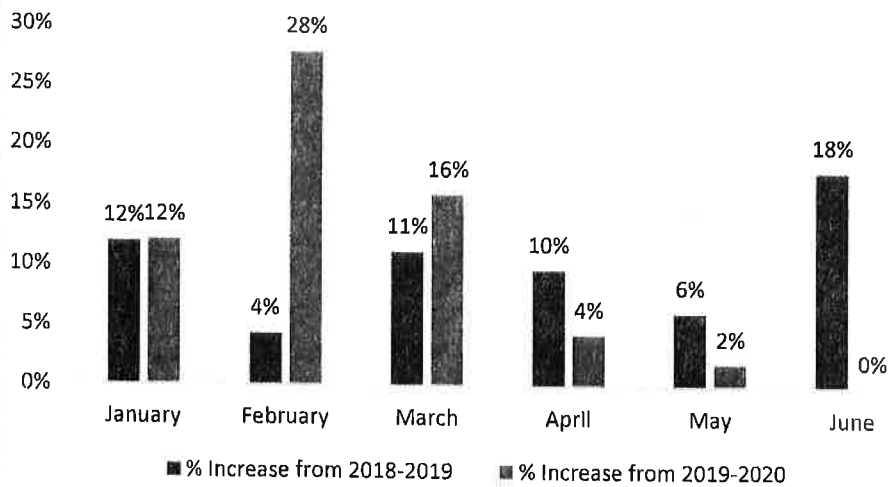


From January 1, 2018 to June 30, 2018 there were 10269 calls for service. From January 1, 2019 to June 30, 2019 there were 11329 calls for service, a 10% increase from the previous year. From January 1, 2020 -to June 30, 2020 there were 12386 calls for service, a 21% increase from 2018 and a 9% increase from 2019.

### 3 Yr Calls for Service by Month



### Percentage Comparison by Month and Year



In January calls for service increased by 12% from 2018 to 2019 and again another 12% from 2019 to 2020.

In February calls for service increased by 4% from 2018 to 2019 and 28% from 2019 to 2020.

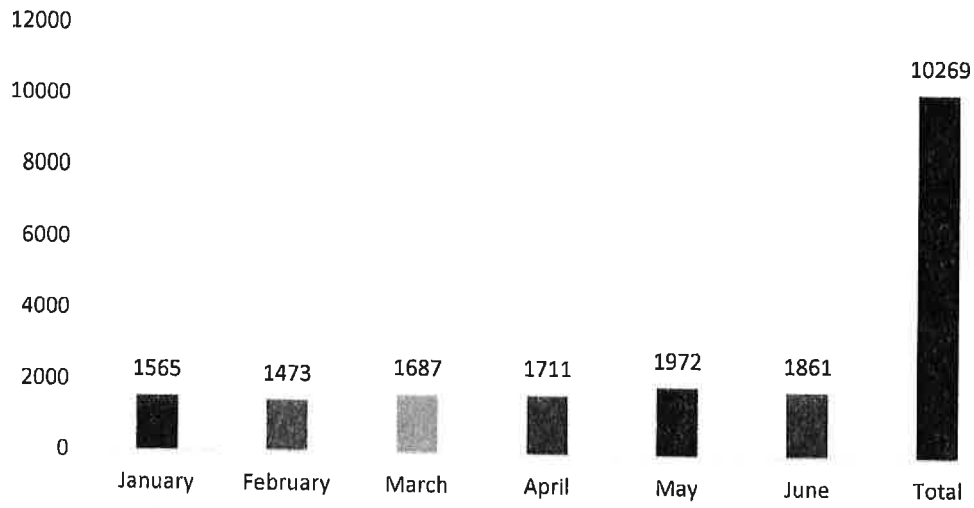
In March calls for service increased by 11% from 2018 to 2019 and 16% from 2019 to 2020.

In April calls for service increased by 10% from 2018 to 2019 and 4% from 2019 to 2020.

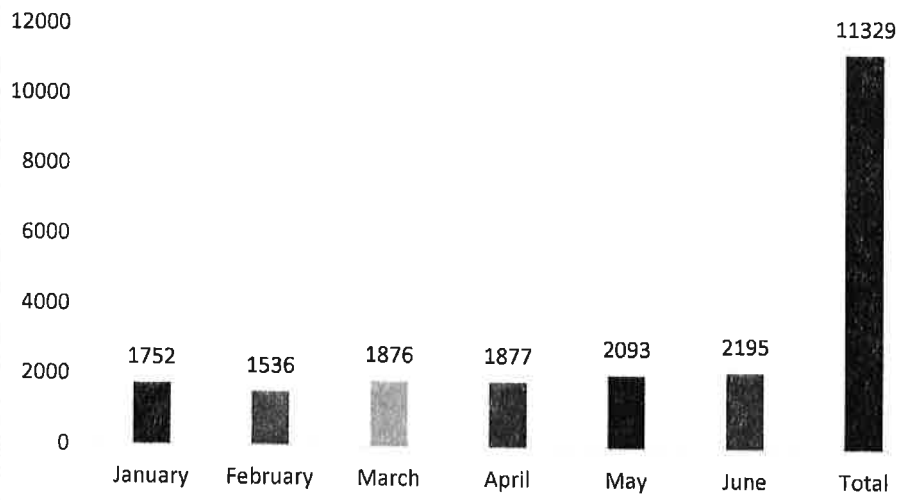
In May calls for service increased by 6% from 2018 to 2019 and 2% from 2019 to 2020.

In June calls for service increased by 18% from 2018 to 2019 and from 2019 to 2020 there was no increase in the number of calls for that month.

### 2018 Calls for Service



### 2019 Calls for Service





### 2020 Calls for Service

